

GODDARD SPACE FLIGHT CENTER
REQUEST TO VISIT A FOREIGN COUNTRY

INSTRUCTIONS: Use this form for travel to Australia, Canada, France and the United Kingdom, in accord with FMM 9740-61d(2) (a)-(d). Complete set, Retain Copy No. 5 and forward remaining copies to International Coordinator, Code 100, Submit 6 weeks prior to travel. Attach copy of travel order.

PREPARED BY:	CODE	EXTENTION	DATE
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SUBJECT

NAME(S) OF VISITOR(S) (LAST) (FIRST) (M.I.)		(LAST) (FIRST) (M.I.)

PLACE OF BIRTH	DATE OF BIRTH	SECURITY CLEARANCE LEVEL
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POSITION TITLE	ORGANIZATIONAL UNIT (NAME)	CLEARANCE OFFICE
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COUNTRY BEING VISITED	PURPOSE OF VISIT

REASON WHY INFORMATION IS NEEDED

NAME OF PERSONS AND/OR ORGANIZATIONS TO BE VISITED

DATE OF ARRIVAL	LENGTH OF VISIT	PASSPORT NO(S).

ACCOMMODATION REQUIREMENTS AT EACH PLACE TO BE VISITED

GIVE DETAILS OF PRIOR ARRANGEMENTS MADE WITH PERSONS/ORGANIZATIONS LISTED ABOVE